



Technology Acceptable Usage Policy

Responsibility

Access to Village Green Charter School's (VGV) network systems, email, Internet, and other computer or technological resources (collectively, VGV Network Systems) is provided for educational and VGV administrative use exclusively. This acceptable usage policy governs all use of network systems by students and includes Internet and network access. This includes the use of personal equipment and accounts on all VGV networks.

Students must comply with the following rules:

- Identify themselves accurately in all communications using the VGV Network Systems
- Use VGV Network Systems only for their specified educational purpose
- Post/send only appropriate information in light of the educational purpose of the VGV Network Systems
- Access only their own account and keep their passwords private from any other users
- Refuse permission to others to use the student's account
- Only alter their own work
- Remove their old files when they are no longer needed
- Adhere to all other VGV codes of conduct when using the VGV Network Systems

Students are prohibited from the following activities:

- Engaging in harassment, libel, slander, or bullying of any kind
- Using the VGV Network Systems for commercial or political purposes
- Using another person's account
- Using the VGV Network Systems to advocate or facilitate the illegal use of drugs or alcohol
- Using the VGV Network Systems to access or transmit/post material which is profane, obscene, fraudulent, offensive, discriminatory, threatening, demeaning, intimidating, or sexually explicit
- Using the VGV Network Systems for illegal activities including, but not limited to, copyright violations (such as copying music, videos, or software)
- Giving out another individual's personal or private information, including but not limited to that person's address or phone number or educational information
- Recording or posting audio, video, or any material of or created by another student or

faculty member without that individual's permission

- Engaging in spamming (sending massive, inappropriate, and unsolicited information) or flooding (transferring data without intent of meaningful communication)
- Using equipment without permission
- Altering the configuration of school technology (changing system settings) or engaging in any misuse, disruption, or degradation of the VGV Network Systems, including intentional physical misuse or damage to equipment, materials, data, or programs
- Downloading or installing software of any kind
- Illegally copying software
- Bypassing system security or filters
- Engaging in any other conduct while using the VGV Network Systems that is deemed by Administration to be detrimental to VGV or any school learning environment

Sanctions

Network access is a privilege, not a right. Violations of this policy may result in the following at the discretion of VGV Administration:

- Loss of access privileges
- Disciplinary action in accordance with the discipline code in the student handbooks.
- Referral to appropriate law enforcement agencies

Privacy

Users do not have any expectation of privacy or confidentiality in the content of electronic communications or of other files sent, received, and/or stored within the VGV Network Systems.

The use of a password is solely to protect the user's information from access by fellow users, but creates no expectation of privacy with regard to access to that information by authorized VGV employees. VGV also reserves the right to examine all data sent, received, and/or stored within the VGV Network Systems, whether such records, communications, folders, and information are password-protected or not. All communications including text and images may be disclosed to law enforcement or other appropriate third parties without the prior consent or knowledge of the sender or receiver.